



# Community Guaranty Savings Bank

Post Office Box 996  
28 South Main Street  
Plymouth, New Hampshire 03264

Post Office Box 690  
Tower Road  
Campton, New Hampshire 03223

## Authorization to Change Direct Deposit of Payroll

\_\_\_\_\_  
Date

Attn: Payroll Dept.

\_\_\_\_\_  
Employer Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

### To Whom It May Concern:

This is to inform you of my intent to change the account currently used for the direct deposit of my payroll. Please change the deposit account as follows:

### Old Bank Information:

\_\_\_\_\_  
Name of Financial Institution

\_\_\_\_\_  
Bank Routing Number

\_\_\_\_\_  
Checking

\_\_\_\_\_  
Savings

\_\_\_\_\_  
Account Number

### New Bank Information:

**Community Guaranty Savings Bank**

**011701903**

\_\_\_\_\_  
Checking

\_\_\_\_\_  
Savings

\_\_\_\_\_  
Account Number

\_\_\_\_\_  
Name on Account

Effective Date of Change Request: \_\_\_\_\_

If you have any questions in order to complete this request, please contact me at the following telephone number \_\_\_\_\_ days / evenings. (circle one)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (Please Print)

\_\_\_\_\_  
Social Security Number

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
ZIP